

## BRIDGE Group Meeting

Date: 01.21.14

### Agenda

1. **BRIDGE Meetings 2014**
2. **Building Access Program**
3. **Smart Labs**

#### 1. BRIDGE Meetings 2014

The meeting was lightly attended. Scott Elton from CLA pointed out that a reminder and agenda had not gone out prior to the meeting, and that people may not have the dates on their calendar for 2014. Mike Berthelsen apologized for not getting the agenda out prior to the meeting and he committed to sending out information on the 2014 meeting dates along with the minutes for the January 21 meeting.

*2014 Meeting Dates for the BRIDGE GROUP:*

- *Tuesday, March 18th at #325 Ed Sciences*
- *Tuesday, May 20th at #325 Ed Sciences*
- *Tuesday, July 15th at #317/318 Donhowe (NOTE LOCATION CHANGE)*
- *Tuesday, September 16th at #325 Ed Sciences*
- *Tuesday, November 18th at #325 Ed Sciences*

#### 2. Building Access Program

Paige Rohman, Brian Swanson, and Andrew Chan from University Services presented information on the Building Access Program. The program is one of three safety initiatives launched in response to recent concerns about crime on or adjacent to campus. The Building Access Program has two components:

1. Automate locking/unlocking doors for all buildings.
2. Change practices on hours of operation and access control.

To automate locking/unlocking doors, the program has started a project to install card readers and remotely controllable door locks on 2 entrances per building by the end of the fiscal year. Many University buildings already have this equipment, but there are about 100 buildings that still need this hardware installed. The University is working with 4 pre-approved low voltage contractors to bid these installations and complete the work.

Currently, exterior doors on Twin Cities' campus buildings are either unlocked (open to anyone) or locked (access restricted to those with a key or with a card that has been granted access to that building). The Building Access Program will create a 3<sup>rd</sup> type of access – University Community – and buildings will have operating hours that correspond to the three access types (i.e. Public hours, University Community hours, and Locked/Restricted Access hours). A pilot program is being implemented February 3 in West Bank buildings to test the changes to access types and operating hours.

More information on the Building Access Program is available online at <http://www1.umn.edu/prepared/building-access-program.html>

## **Q&A**

Which facilities is the Building Access Program addressing?

The program is addressing most University buildings on the East and West Bank, and in St. Paul. Currently, the program will not be working on most of the health care facilities south of Washington Avenue nor the Athletics Buildings as these facilities have very specific, unique access needs and many already have access controls and hours of operation in place.

What impact will this have on the ability to access University facilities?

No current student, faculty, or staff will have reduced access to campus. Hours for students, faculty, and staff are not being reduced, just the method of gaining access. The general public will experience a reduction in the number of facilities they have access to and in the hours they can access those facilities.

Who has the ability to electronically lock or unlock doors? Scott Elton from CLA suggested that someone in addition to the Department of Central Security (DCS) be given the ability to perform this function to account for unanticipated needs.

Currently this ability resides with the DCS and requests for locking or unlocking doors outside of typical operating hours may be placed in advance by calling DCS. When needs change on short notice and outside of business hours, colleges can contact the University's Public Safety Emergency Communications Center (i.e. 911) and they also have the ability to remotely unlock or lock doors to a facility.

Has exterior landscaping been assessed relative to security?

Yes, and based on the assessment we are in relatively good shape. There are a few areas that were of concern and those spots are being addressed.

Will Department Access Coordinators (DACs) be notified of these changes and how will it impact their work?

DACs will be notified as the pilot progresses and we move to implementation. The impact on DACs is expected to be minimal as the University Community access category will be centrally maintained. They may see a temporary increase in effort related to communication of building hours changes and processing requests for access outside of the Public and University Community hours.

The U Card has a limited amount of space for recording which facilities a person is authorized to enter. This has resulted in not being able to record all of those permissions on the U Card for employees that need to have access to multiple facilities. Do we expect this issue to continue or to grow with the addition of the University Community access category?

We have reviewed this and don't anticipate that there will be an issue. In fact, the University Community access category may help alleviate some of the problem by reducing the number of Restricted Access permissions a person may need.

Will people need to get new U Cards?

Most students and any employees hired within the last 5 years should not need a new U Card as a result of the card reader installation and building hours changes. The U Cards issued over the last 5 years can be used in either type of card reader (i.e. magnetic stripe or proximity sensor) used for exterior doors on the Twin Cities campus. The magnetic stripe readers are older technology and will not be used going forward.

Employees may need to upgrade their card if they need to access a building that is using the proximity sensor card reader and their U Card was issued more than 5 years ago. Employees will be able to replace their card in these situations at no charge to the employee.

Will the card reader installation project address tunnels and skyways?

Tunnels and skyways will be part of Phase II of the program, which is anticipated to be in fall 2014.

Will the University Community access group be applied in all buildings or only some?

We are still working to determine how and where to best utilize the University Community access group.

What access will this project have on the Security ID Badge?

No impact is anticipated from the Building Access Program, but the current system for issuing and managing Security ID Badges is not compatible with ESUP. We will have to upgrade the security ID badge system or eliminate the ID badge and combine with the U Card. If you have feedback or opinions on this topic please send them to Brian Swanson, Paige Rohman, or Andrew Chan.

### **3. Smart Labs**

Given the meeting attendance, Mike decided to postpone the presentation on Smart Labs until the March 2014 meeting. Smart Labs is a new initiative to reduce energy consumption in laboratories by as much as 50% while enhancing safety and providing better facilities to researchers.