

BRIDGE Group Meeting
Date: 03.16.10

Agenda

- 1. Workplace violence response plan**
- 2. Security system refresher**
- 3. Heating to Cooling Season Transition**
- 4. Brief updates**
 - Green computing**
 - U Construction**
 - FM FY 12 Budget & SLA planning**

1. Workplace violence response plan

Mike welcomed everyone to the meeting and introduced UMPD's Chief Greg Hestness. Chief Hestness said UMPD is trying to distribute training on how to react if there is an active shooter on campus. He asked BRIDGE members for their feedback both on the presentations content and ideas for distribution. With that he turned it over to Lt. Troy Buhta.

Lt. Buhta talked about the change in tactics since the Columbine shootings. In the past, the police would wait until they had a full complement of forces before entering a building. Unfortunately in many of today's attacks the perpetrators are looking to cause maximum damage before being shot by police or taking their own lives. Police now try to enter a building with whatever force can be mustered immediately in order to engage the attacker as soon as possible. Lt. Buhta showed a video from the University of Wisconsin (a link to the video will be on UMPD's website by the first week in April) which featured the five "Outs."

- Get out – Evacuate the area immediately if possible, seek shelter behind vehicles or in another building.
- Call out – Dial 911, don't assume someone else has. Provide as much information as possible about your location, suspect's description etc. Once you've placed call switch phone to vibrate and stay off the phone. The 911 operator may try to contact you.
- Hide out – If you can't evacuate, then hide. Stay out of site, try to find an area that provides maximum coverage (e.g. behind a brick wall, under a desk). Stay quiet and do not attract attention. If possible, post a sign on exterior windows with information about who's in the room and their condition.
- Keep out – Do all within your power to barricade a door, use whatever is at hand (desks, chairs, wedge notebooks under doors, etc.) cover internal windows.
- Take out – If the perpetrator gains access you may need to attack. Use anything for a weapon and attack in mass.

Lt. Buhta briefly reviewed UMPD's campus presence and the training they undergo to prepare for these situations. He also talked about UMPD's training and how it is

complimented by an advanced communications system throughout campus which includes:

- Tone alert radios
- Text-U
- E-mail
- Outdoor public address speakers
- U web page
- Phones – campus, blue light and cell

Lt. Buhta suggested being aware of your surroundings on campus, noting potential escape routes, places to hide and the composition of walls and the protection they may offer. Regardless of your choice to evacuate or stay put, he said you should remain calm, dial 911 and then warn others if possible. If you choose evacuate he reminded BRIDGE members to be cognizant of emergency responders, staying out of their way.

If you choose to stay put, Lt. Buhta said to lock/block doors and not to open it regardless of what an attacker may say. He cautioned not to bunch up into one area. If it can be done without compromising your safety and that of the group, rescue attempts of others can be made.

A key point made in the video and by Lt. Buhta is that during an incident police officers do not know who the perpetrator is. It is vitally important to follow police instructions, to keep hands empty and visible and to not make sudden moves. Lt. Buhta warned that during the heat of an incident, you may have a weapon pointed at you and you could be searched. The officers' first goal is to locate and neutralize the attacker, first aid will be done only after that has occurred.

Q&A

If we're involved in an active shooter incident, should we pull a fire alarm?

No. It makes it difficult to locate the shooter. Always call 911. People are nervous about using the number sometimes. If you feel you need a police presence for anything dial 911. Our operations are trained to triage a situation and can determine if it's an emergency.

How many incidents of gunshots occur on campus per year?

Confirmed gunshots on campus are extremely rare. Usually it ends up being fireworks. In 16 years there have been 3 incidents.

Group members suggested recording presentation in UMContent Breeze format for wider distribution. They also suggested it would be good to show it at new employee orientation and at Welcome Week. BRIDGE members thought the UW video was a strong piece.

2. Security System Refresher

DCS's Nicole Taylor asked that in order to cut down on the number of false alarms and to make better use of police resources, BRIDGE members have the people in their buildings who set alarms run through a simple on-line training. The link to the training is:

<https://umconnect.umn.edu/xl4training/>

3. Heating to Cooling Season Transition

Brad Hoff reminded BRIDGE members that FM would be implementing a new webpage to communicate the transition to cooling season. He said BRIDGE Members and Building Contacts would be receiving an e-mail memo that would explain the process and contain a link to the page. He asked that they share it with their colleagues. The link will enable building occupants to track the progress as to when their building's cooling system will be on. The link is:

http://www.facm.umn.edu/Sites/FM_News/News%20Archive/2010/heating-cooling-conversion.html

Q&A

Are you planning on surveying BRIDGE members to see how the transition went?
That's an idea worth exploring.

4. Brief Updates

Green Computing – Mike reported on his Green Computing presentation to IT Directors. He said the move to adopting UMNConserveIT (the power saving script) will be made easier as the U edges closer to mandating the use of Active Directory or AD.

U Construction – Mike said that things are proceeding, the new unit is taking selected projects and should be running as normal in April.

FM FY 12 Budget Planning – In looking to the future, Mike said that FY 12 will be a difficult year and that services will need to be changed. He said that FM would like BRIDGE member input to help determine what services might need to change.

Q&A

What building conditions can we expect during the furlough?

FM will maintain the buildings as if it were a weekend, so for example temperatures will be lower.

Mike reminded the group that the next BRIDGE meeting will be held May 18.

BRIDGE Summary Minutes

02.16.10

3